



**OFFICE OF THE PRINCIPAL  
S.K.C.G. (AUTONOMOUS) COLLEGE, PARALAKHEMUNDI**

Letter No. 991/2019

Dated: 15/04/2019

**MEMBERS PRESENT IN THE 18<sup>TH</sup> GOVERNING BODY MEETING OF  
S.K.C.G (AUTONOMOUS) COLLEGE,  
PARALAKHEMUNDI, GAJAPATI DISTRICT, ODISHA  
Held on 29<sup>th</sup> March, 2019 (11.00 AM)**

1	Sri D.N. Padhi, IAS (Retd.) Former State Chief Information Commissioner, Odisha	Professional	Chairman
2	Dr S.K. Mallik, S.K.C.G. Autonomous College	Principal	Ex-Officio Member
3	Sri M.M. Mishra, Former Principal, S.K.C.G Autonomous College	Educationist	Member
4	Dr K.N. Tripathy Former Principal, S.K.C.G Autonomous College	Educationist	Member
5	Prof Smt G. Devi, HOD, Dept of Odia, SKCG Autonomous College	Senior Teaching Faculty	Member
6	Prof I.B. Sahoo, HOD. Dept of Geography, SKCG Autonomous College	Senior Teaching Faculty	Member
7	Er L.N. Padhi, Executive Engineer, PWD, Paralakhemundi	Technical Expert	Member Coopted
8	Dr R.K.Pati, Assc Prof & HOD, Dept of English SKCG Autonomous College	OIC, UGC Senior Faculty	Member Coopted
9	Prof R. K. Bhuyan	Controller of Examinations	Member Coopted
10	Dr B. Behera, Assc Prof & HOD, Dept of History SKCG Autonomous College	OIC, College Development Committee	Member Coopted
11	Mr D.C. Sethy, Dept of Commerce SKCG Autonomous College	Accounts Bursar	Member Coopted
12	Dr A.K. Tripathy SKCG Autonomous College	Admin Bursar & OIC, College Development	Member Coopted
13	Dr J.N. Patnaik SKCG Autonomous College	Coordinator, IQAC	Member Coopted

NB: Leave of absence was granted to the following members:

- 1) Ms Purna Banerjee, Nominee, UGC, New Delhi
- 2) Prof Dr Sudhakar Patro. University Nominee, Berhampur.
- 3) ADM, Gajapati District.
- 4) Sri S.K. Nayak, JK Papers Mills, Rayagada

## **PROCEEDINGS OF SEVENTEENTH GOVERNING BODY MEETING**

S.K.C.G. Autonomous College, PARALAKHEMUNDI, Gajapati District

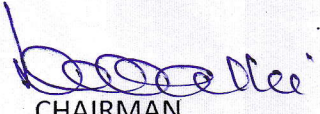
[Held on 29<sup>th</sup> March, 2019, 11 AM]

- 1 Dr S.K. Mallik, Principal and Member, ex-Officio initiated the proceedings with a formal welcome address and requested Sri D.N. Padhi, Chairman to presided over the GB meeting.
- 2 Prior to start of the formal business as per agenda of GB, the Chairman expressed his deep sense gratitude and thanked everyone right from the Collector cum District Magistrate, Gajapati District, the district administration, PD ITDA, EE-PWD and SDO, PWD apart from all other staff of the college for having successfully completed the tasks, such as the restoration and relocation of "Morrison Extension Cornerstone", fixing the Emblem of the College, repairing the Elephant sculpture on top of the terrace and the construction of the foot-over bridge connecting the Principal's office with the Auditorium building. Such accomplishments, the Chairman observed would go a long way in adding to the excitement and motivation of both the students and staff.
- 3 The minutes of the earlier GB meeting held on 19<sup>th</sup> December 2018 was placed before the GB by Dr R.K. Pati, Member, for discussions point-wise which, then was unanimously approved.
- 4 The ATR(Action Taken Report) on proposals resolved in last GB meeting was put open for detailed discussion.
- 5 The Signaes placed in and around the library building was appreciated and the other Signaes at other important points inside the college campus as decided earlier are to be put within a month for convenience of students, staff and visitors.
- 6 It was further resolved to complete balance renovation work of the Auditorium Stage and to make provision in the College Development Fund for the audio-visual system installation.
- 7 Some pending issues resolved in last GB meetings(16<sup>th</sup> and 17<sup>th</sup>) were discussed namely;
  - a) As regards the disposal of rest 427 number of books from a selected list of 942 books for disposal, the Chairman and other members after going through the list prepared by OIC, Library urged for a relook of the list to avoid duplications if any and any inadvertent addition of book/s coming under "Rare and/or Reference" category. The approval for disposal of these books after scrutiny was finally deferred to next meeting.
  - b) Regarding opening of new PG courses and seat extension of existing PG courses as agreed upon, further communication to the Government will be resumed after the General Election process is over in last week of May, 2019.
  - c) For opening of Self Financing Courses, it was resolved to resubmit DPRs for obtaining permission to open SF courses in BSW, BBA and PGDJMC after the all Principals' meeting with DHE, Government of Odisha to be held at Bhubaneswar on 18<sup>th</sup> April, 2019 where the final regulations in this respect are expected to be finalized.

8. As per the instructions of UGC Office, ERO Kolkata, "No-Dues Clearance" of 10<sup>th</sup> plan and details of 12<sup>th</sup> plan(2012-17) are to be detailed under specific heads of 31 and 35 separately which are already compiled and Prof D.C. Sethy, Accounts Bursar will visit UGC-ERO office, Kolkata during first week of May.
9. Following the resolution of GB, officials of the Forest Department were approached and urged to include more economically important, durable and hard/timber wood plant species among other saplings, during future plantation programmes to which both the DFO and the ACF, Paralakhemundi have agreed to cooperate with the College Authority.
10. With regard to the approach road to the ITDA hostel, it was decided to write to the District Administration for requisition of the official services for removal of unauthorized occupation on college ground and request the Road & Building dept of PWD to prepare the layout map for the said road to the hostel at the earliest by end of April, 2019.
11. The minutes of last Academic Council meeting held on 2<sup>nd</sup> march, 2019 was approved.
12. As resolved, PCs along with Printers and a Photocopier machine for Library will be procured and installed in departments of Commerce, Economics, English, History and the library within 15<sup>th</sup> of May, 2019.
13. The Examination Committee and Finance-Development Committee resolutions adopted up to 28<sup>th</sup> March, 2019 were approved. However, the Chairman advised the members especially the Controller of Examinations to prepare a tentative budget at the beginning of the session and incorporate Budgetary provisions in the expenditure statement against the actual expenses mentioned thereof for more clarity.
14. The Departmental Seminars, Conferences and extra-mural talks conducted by the College during this period was appreciated.
15. The Expenditure statements of the 17<sup>th</sup> GB meeting held on 19<sup>th</sup> December, 2018 was approved after due deliberation.
16. Dr K.N. Tripathy, Member with the permission of the Chairman urged the Principal to consider a proposal for opening a 'Coaching Centre" of the "ICSI" in the college to which it was resolved that the HOD Commerce Dept will give a written proposal for onward transmission by the Principal's office for necessary permission from the Government of Odisha.

The meeting ended with a formal vote of thanks, extended to all the members, by Dr R.K. Pati.

  
PRINCIPAL

  
CHAIRMAN