



**OFFICE OF THE PRINCIPAL, S.K.C.G. (AUTONOMOUS) COLLEGE,
PARALAKHEMUNDI, GAJAPATI, ODISHA-761200**

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Letter No. 2263 /2021

Dated: 16/11/2021

**PROCEEDINGS OF THE 21ST GOVERNING BODY MEETING (VIRTUAL)
S.K.C.G. Autonomous College, PARALAKHEMUNDI, Gajapati District
[Held on 27th October, 2021 at 11.00 AM]**

MEMBERS OF THE 21st EXECUTIVE COMMITTEE (GOVERNING BODY)

1	Sri D.N. Padhi, IAS (Retd.) Former State Chief Information Commissioner, Odisha	Professional	Chairperson
2	Prof Dr B.C. Choudhury, Former Prof Berhampur University, Ananda Sarani, Berhampur	Educationist	Member
3	Prof H. Panda, former HOD, Dept of Physics, SKCG Autonomous College, Paralakhemundi	Educationist	Member
4	Prof Dr Bhajamana Behera Principal, S.K.C.G. Autonomous College, Paralakhemundi	Principal	Ex-Officio Member
5	Ms Purna Banerjee, Assoc Prof of English, Presidency University, Kolkata.	UGC Nominee	Member
6	Sri Susanta Kumar Nayak, Manager (QC & RD), JK Paper Mills, Rayagada	Industry	Member
7	Dr L.K. Tripathy, RDE, Berhampur	State Govt. Nominee	Member
8	Prof R.K. Bhuyan, SKCG Autonomous College	Senior Teaching Faculty	Member
9	Dr J.N. Patnaik, Coordinator, IQAC, SKCG Autonomous College	Senior Teaching Faculty	Member (Coopted)
10	Dr Bighneswar Mishra, Academic Bursar, SKCG Autonomous College	Teaching Faculty	Member (Coopted)

Leave of absence granted to; 1) Ms Purna Banerjee

2) Sri Susanta Kumar Nayak

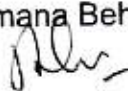
1. The Principal, Dr Bhajamana Behera, after a formal welcome address to all the esteemed members present online, requested Chairman Sri DN Padhi, IAS (Retd.) to preside over and carry forward the rest of the day's proceedings.
2. The Chairman while welcoming the members also expressed his appreciation and satisfaction that despite all inconveniences and Covid-19 related disruptions, the members made it to the GB meeting and actively took part in the meeting.
3. The items, as per the Agenda were then taken up. The Chairman urged all members to confirm if they have received and gone through the Proceedings of the previous (20th) GB meeting held on 28th April, 2021, to which all the members confirmed. Thereafter the ATR (action taken report) was reviewed. On request of the Chairman, Dr J N Patnaik, Member, read out the ATR, point-wise and the discussions continued thereupon.
4. The Chairman and members were apprised about the status of the 'Unauthorized occupation and encroachment of the College lands'. The Tahasildar, Paralakhemundi on request of the College authority, after survey supplied the relevant RoRs of the college land mentioning the extent of unauthorized occupation, the details of which was passed on to the Higher Education Department, Govt. of Odisha for information and necessary action.
5. As desired by the Chairman and resolved in the last GB meeting the Plantation program was successfully completed in July,2021, where-in, over 100 saplings of varieties of fast growing, shade plants were planted on the periphery of the college playground with sufficient protective gabions grouted with concrete on ground. Over seventy percent survival of these saplings after 3 months of plantation being a very promising survival rate was appreciated by all members.
6. Regarding submission of the renewed proposals to Government for opening of Self-financing Courses, it was unanimously agreed upon to reframe the proposals keeping in view the scope of employability and job-ready potential

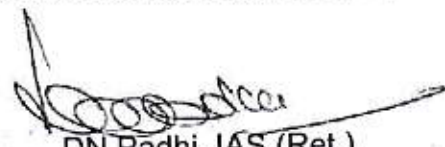
of such courses. Further, it was suggested to go for a short survey to profile and map the most sought after Courses and their demand in the job-market. The Chairman advised to get an immediate clarification from the Government on the latest guidelines/modalities for opening such courses on SF mode and to move forward with incremental approach (Two course first followed by rest two) over a period of time keeping the staff and infrastructure issues in mind.

7. The supervision of daily lending-issuing of library books to students as well as the preparation of an error-free Book-accession lists that was assigned to a group of Staff as an emergency measure due to untimely demise of the Librarian, has worked so far, to everyone's advantage and hence was appreciated by the Chairman and other members. On this matter, Prof B.C. Choudhury and Dr L.K. Tripathy, RDE, both suggested to avail the services of any retired library staff of nearby colleges, on outsource basis till a regular librarian is recruited. The Principal assured of exploring such possibilities.
8. It was resolved to send a request letter to the Berhampur University by 15th November to nominate new members to the present GB and AC (Academic Council) who have retired or whose tenure is going to be over by end-January, 2022.
9. The Chairman desired the Principal should write to the ERO, UGC, Kolkata, asking for a date for a one-to-one interface meeting instead of waiting for their normal schedule, in order to expedite the process of settling all UGC grant related issues at the earliest.
10. The Chairman, specifically queried if the Controller Examination is following the Academic and Examination calendar stipulated by the DHE, Govt. of Odisha, post Covid-19 to which the CoE, Sri R.K. Bhuyan, Member, responded explaining that all examination, evaluation and publication of error-free results are completed within the deadlines specified by the Government.
11. Thereafter, the Examination Committee, the Finance and Development Committee resolutions were discussed and approved by the Governing Body.

12. Finally, under the item "Any Other Matter", the Chairman, enquired whether all SOPs are being followed during the day to day activities in and around the college, in classrooms, labs, library and in the offices. The Principal explained in detail about the different measures to ensure the Covid-appropriate behaviour of staff and students and strict implementation of the Govt SOP in this regard. The Chairman further suggested to send a Covid-SOP Compliance report to the Government.
13. The publication and distribution of the Annual College Calendar among staff and students, a regular activity, which however could not be done thus far due to Covid-related shutdown etc., was resolved to be completed by end of November, 2021.
14. The members congratulated the Staff for their academic achievements. The Chairman asked the Principal to convey congratulatory messages and letters of appreciation to the staff who were awarded Doctorate Degrees by different Universities and research Institutions during the academic session.
15. With the permission of the Chairman, Prof B.C. Choudhury came up with many useful suggestions/plans to be followed/implemented for the academic/administrative betterment of the institution namely; a) to make the Placement and Career Counseling Cells more effective b) Go for more SF courses as per market demand c) Hiring the services of retired Professors for remedial classes, seminars etc. d) Teachers/Staff to apply for grants to different funding agencies for research/seminars/conferences/travel etc. e) Teachers to invest more time in the College preparing students to face different all Odisha and India services.

The meeting ended with a formal vote of thanks extended by Principal,
Dr Bhajamana Behera.


Dr. B Behera
PRINCIPAL
S.K. PRINCIPAL LEGE
PARALAKHEMUNDI


DN Padhi, IAS (Ret.)
Chairman